## CHAPTER 4

 Adjusting Entries

## Courier Business

- John Black paid himself $\$ 500$ dividends.
- The interest on the bank loan is $12 \%$.
- The car has an estimated life of three years. The estimated salvage value is $\$ 4,200$.
- On reviewing the sales records, John Black discovered that one customer had not yet paid for a delivery. She owed \$150.
- He also found that, of the $\$ 1,500$ cash received for deliveries, $\$ 200$ was from a customer who had paid $\$ 200$ in advance for four deliveries. Two of the deliveries had been made in May.

From the information on the previous slide, John Black made the following journal entries.

| Date | Account | Debit | Credit |
| :--- | :--- | :---: | :---: |
| May 31 | Revenue <br> May 31 <br> (to correct the Revenue account) | Dividends <br> Cash <br> (Cheque \#3) | 500 |

## Courier Business - Trial Balance

| Account | Debit | Credit |
| :--- | :---: | :---: |
| Cash | 1,800 |  |
| Prepaid Insurance | 1,200 |  |
| Car | 15,000 |  |
| Bank Loan |  | 12,000 |
| Account Payable |  | 250 |
| Unearned Revenue | 500 | 200 |
| Capital Stock |  | 1,3000 |
| Dividends | 250 |  |
| Revenue | $\mathbf{1 8 , 7 5 0}$ | $\mathbf{1 8 , 7 5 0}$ |
| Delivery Expense |  |  |
| Total |  |  |

## Retained Earnings



## Shareholder's Equity

Shareholder's Equity

Capital Stock<br>Retained Earnings<br>Total Shareholder's Equity<br>\$5,000<br>$\underline{750}$<br>\$5,750

## Courier Business <br> Balance Sheet

 May 31ASSETS

| Cash | $\$ 1,800$ |
| :--- | ---: |
| Prepaid Insurance | 1,200 |
| Car | $\underline{15,000}$ |

## Does this represent the business?

Total Assets $\quad \$ 18,000$

LIABILITIES
Bank Loan $\quad \$ 12,000$
Accounts Payable $\quad 250$
Total Liabilities $\quad \$ 12,250$
SHAREHOLDER'S EQUITY
Capital Stock
\$ 5,000
Retained Earnings 750
Total Shareholder's
Equity
\$ 5,750
Total Liabilities and
Shareholder's Equity $\$ 18,000$

## TYPES OF ADJUSTING ENTRIES

- Converting assets to expenses
- Converting liabilities to revenues
- Accruing unrecorded expenses
- Accruing unrecorded revenues



## Adjusting Entries - Deferred

## Type 1 - Prepaid asset is used up

Dr. Expense Cr. Prepaid asset

Type 2 - Unearned revenue is earned Dr. Unearned revenue Cr. Revenue

## Adjusting Entries -- Accrued

## Type 3 - Unrecorded revenue is

 earnedDr. Asset

Cr. Revenue

Type 4 - Unrecorded expenses incurred

Dr. Expense
Cr. Liability


## Courier Business

## Deferred Items

1. Insurance - 12 month policy

2. Car - estimated life is $\mathbf{3 6}$ month

3. Unearned Revenue - two of four shipments made in May

4. Car: $15,000-4,200 / 36=300$ per month
5. Prepaid Insurance: $1,200 / 12=100$ per month
6. Unearned Revenue earned: $2 / 4 \mathbf{X} \$ 200=\$ 100$

## Courier Business

## Accrued Items

1. Unrecorded, uncollected delivery made in May
2. Interest - one month
3. Unrecorded May delivery -- \$150
4. Interest Expense -- $\$ 12,000 \times 0.12 / 12$ months $=\$ 120$.

## Recording Adjusting Entries - Deferred Items

| Date | Account | Debit | Credit |
| :--- | :--- | :---: | :---: |
| May 31 | Insurance Expense <br> Prepaid Insurance <br> (Insurance for May) | 100 | 100 |
| May 31 31 | Depreciation Expense <br> Accumulated depreciation <br> (Depreciation for May) | 100 | 300 |
| Unearned Revenue <br> Revenue <br> (Earned for May deliveries) | 100 |  |  |

## Recording Adjusting Entries - Accrued Items

| Date | Account | Debit | Credit |
| :--- | :--- | :---: | :---: |
| May 31 | Accounts Receivable - S. Collins <br> Revenue <br> (Invoice \#18 - Sharon Collins) <br> Interest Expense <br> Interest Payable <br> (May interest on car loan) | 150 | 150 |
|  | The adjusting entries are posted to the General Ledger accounts |  |  |

## Courier Business - Adjusted Trial Balance

| Account | Debit | Credit |
| :--- | ---: | ---: |
| Cash | 1,800 |  |
| Accounts Receivable | 150 |  |
| Prepaid Insurance | 1,100 |  |
| Car | 15,000 | 300 |
| Accumulated Depreciation |  | 12,000 |
| Bank Loan |  | 250 |
| Accounts Payable | 120 |  |
| Interest Payable | 500 | 100 |
| Unearned Revenue | 2,000 |  |
| Capital Stock | 100 | 1,550 |
| Dividends | 300 | Balance <br> Sheet |
| Revenue |  |  |
| Delivery Expense | 120 |  |
| Insurance Expense | $\mathbf{1 9 , 3 2 0}$ |  |
| Depreciation Expense | $\mathbf{1 9 , 3 2 0}$ |  |
| Interest expense | Statement |  |
| Total |  |  |

## Courier Business

## Preparing Financial Statements Step One. The Income Statement

Courier Business Income Statement
For the Month of May
Revenue
\$1,550
Operating Expenses
Delivery Expense \$250
Insurance Expense 100
Depreciation Expense 300
Interest Expense 120
Total Expenses
Net Income
Net Income is
Transferred to


## Courier Business

## Preparing Financial Statements Step Two. The Statement of Retained Earnings

Courier Business
Statement of Retained Earnings
For the Month of May


Retained Earnings, May 1
\$ -0-
Net Income
Subtotal
Dividends
Retained Earnings, May 31

$$
\begin{array}{r}
780 \\
\hline 780 \\
\$ \quad 500 \\
\hline 280 \\
\hline
\end{array}
$$

Retained Earnings is
Reported on the
Balance Sheet

## Courier Business

## Step Three. The Balance Sheet

## Courier Business <br> Balance Sheet <br> May 31



| Assets |  |
| :--- | ---: |
| Cash | $\$ 1,800$ |
| Accounts Receivable | 150 |
| Prepaid Insurance | 1,100 |
| Car $\quad \$ 15,000$ |  |
| Accumulated  <br> Depreciation <br> $\$ 12470$ $\underline{14,700}$ |  |

Liabilities and Shareholder's Equity
ash \$12,470

Total Assets

Liabilities
Accounts Payable
\$ 250
Interest Payable 120
Unearned Revenue 100
Bank Loan
12,000

Total Liabilities
Shareholder's Equity
Capital Stock \$5,000
Retained Earnings 280
Total Shareholder's Equity 5,280
Total Liabilities and
Shareholder's Equity $\quad \$ 17,750$

## Closing the Accounts

- Close revenue accounts to income summary
- Close expense accounts to income summary
- Close income summary to retain earnings
- Close dividends to retained earnin


## Closing Entries

| Date | Account | Debit | Credit |
| :---: | :---: | :---: | :---: |
| May 31 | Revenue <br> Income Summary <br> (Close Revenue account) | 1,550 | 1,550 |
| May 31 |  | $\begin{aligned} & 250 \\ & 100 \\ & 120 \\ & 300 \end{aligned}$ | 770 |
| May 31 | Income Summary <br> Retained Earnings <br> (Close Income Summary to Retained Earnings) | 780 | 780 |
| May 31 | Retained Earnings <br> Dividends <br> (Close Dividends to Retained Earnings) | 500 | 500 |

The closing entries are posted to the general ledger accounts

## Post-Closing Trial Balance



## Accounting Principles

- Matching principle
- Realization (recognition) princib
- Full disclosure principle



## Evaluating Net Income



Profitability

Return on investment =

$$
\text { Average } \frac{\text { Net Income }}{\text { Shareholder's Equity }}
$$

\$780 / 5,140 = 15.2\% for 1 month

## Evaluating Solvency

- Will the business be able to pay its debts as they fall due.

Short term - assuming the car payments are not more than $\$ 400$ or $\$ 500$ a month there doesn't appear to be a problem. The balance in cash is $\$ 1,800$. The only other liability requiring cash payment is the VISA account - \$250.

