

Table of Contents

PREFACE	vi
----------------------	-----------

INTRODUCTION	1
---------------------------	----------

What is GIS?	1
Concepts.....	1
What is GIS?.....	1
A history of GIS	3
What can a GIS do?	4
GIS project management	7
Project case study: A thorny issue	9
Types of GIS projects	12
Planning a GIS project.....	12

Example of a GIS Project Proposal	16
--	-----------

CHAPTER 1. INTRODUCING ARCGIS	19
--	-----------

Mastering the Concepts	19
Concepts.....	19
ArcGIS Overview	19
Introduction to raster and vector data models.....	21
Data files in ArcGIS	25
Properties of spatial data files.....	27
Introduction to metadata	30
Overview of the ArcGIS Interface.....	31
Object Properties	31
About ArcCatalog.....	32
About ArcToolbox.....	34
Summary	35
Chapter Review Questions.....	36

Mastering the Skills	37
Teaching Tutorial	37
Exercises	55
Skills Reference	56

CHAPTER 2. WORKING WITH ARCMAP	63
---	-----------

Mastering the Concepts	63
Concepts.....	63
Map Documents.....	63
ArcMap windows and menus	66
The Help system	68
Data frames.....	68
Data layer properties.....	69

Working with symbols and styles	69
Map scale concepts	70
Labeling concepts	72
Summary	74
Chapter Review Questions	75

Mastering the Skills	76
Teaching Tutorial	76
Exercises	90
Skills Reference	92

CHAPTER 3. COORDINATE SYSTEMS AND MAP PROJECTIONS	105
--	------------

Mastering the Concepts	105
Concepts.....	105
About map projections and GIS.....	105
Geographic coordinate systems	106
Spheroids and datums	107
Map projections	1080
A note on terminology	111
Common projection systems.....	111
Map projections in ArcMap.....	113
Managing coordinate systems.....	114
Projecting data	115
Using ArcToolbox	116
Summary	118
Chapter Review Questions	119

Mastering the Skills	120
Teaching Tutorial	120
Exercises	134
Skills Reference	135

CHAPTER 4. DRAWING AND SYMBOLIZING FEATURES	139
--	------------

Mastering the Concepts	139
Concepts.....	139
Types of maps.....	139
Classifying numeric data.....	143
Using map layer files	146
Editing symbols and using styles.....	146
Displaying rasters	147
Summary	149
Chapter Review Questions	150

Mastering the Skills	151
Teaching Tutorial	151
Exercises	169
Skills Reference	171

CHAPTER 5. WORKING WITH TABLES 177

Mastering the Concepts 177
 Concepts..... 177
 Overview of tables in ArcGIS 177
 Table formats 179
 Field types..... 180
 Queries on tables..... 182
 Joining and relating tables 182
 Getting statistics on tables 185
 Summarizing tables 186
 Editing and calculating fields 187
 Summary 189
 Chapter Review Questions 190

Mastering the Skills 191
 Teaching Tutorial 191
 Exercises 201
 Skills Reference 203

CHAPTER 6. QUERIES 217

Mastering the Concepts 217
 Concepts..... 217
 What are queries? 217
 Interactive selection 218
 Selecting by attributes..... 218
 Selecting by location..... 221
 Choosing the selection method 222
 Selection states 223
 Definition queries 224
 Using Queries in GIS Analysis 225
 Summary 226
 Chapter Review Questions 227

Mastering the Skills 228
 Teaching Tutorial 228
 Exercises 240
 Skills Reference 241

CHAPTER 7. SPATIAL JOINS.. 249

Mastering the Concepts 249
 Concepts..... 249
 What is a spatial join?..... 249
 Types of spatial joins 250
 Setting up a spatial join..... 256
 Summary 261
 Chapter Review Questions 262

Mastering the Skills 263
 Teaching Tutorial 263
 Exercises 273

Skills Reference 274

CHAPTER 8. MAP OVERLAY... 275

Mastering the Concepts..... 275
 Concepts..... 275
 Map overlay 275
 Examples of using map overlay 277
 Other spatial analysis functions 279
 Coordinate systems and map units..... 282
 Summary 283
 Chapter Review Questions 284

Mastering the Skills 285
 Teaching Tutorial 285
 Exercises 293
 Skills Reference 294

CHAPTER 9. PRESENTING DATA 301

Mastering the Concepts..... 301
 Concepts..... 301
 Tips for making maps 301
 Maps and reports in ArcGIS 307
 Working with map elements 308
 The Layout toolbar..... 308
 Working with map scales..... 308
 Setting up scale bars 310
 Summary 311
 Chapter Review Questions 312

Mastering the Skills 313
 Teaching Tutorial 313
 Exercises 327
 Skills Reference 328

CHAPTER 10. GEOCODING..... 347

Mastering the Concepts..... 347
 Concepts..... 347
 What is geocoding?..... 347
 How does geocoding work?..... 348
 Available geocoding styles 351
 The geocoding process..... 353
 Setting up an address locator 354
 The reference data..... 356
 Adding x-y coordinates 357
 Summary 358
 Chapter Review Questions 359

Mastering the Skills 360
 Teaching Tutorial 360

Exercises	372	About subtypes	466
Skills Reference	372	Summary	468
		Chapter Review Questions	469
CHAPTER 11. BASIC EDITING IN ARCMAP	379	Mastering the Skills	470
Mastering the Concepts	379	Teaching Tutorial	470
Concepts	379	Exercises	488
Editing overview	379	Skills Reference	489
The Editor toolbar	379		
General information about editing	380	CHAPTER 14. ANALYZING NETWORKS	495
Snapping features	381	Mastering the Concepts	495
Creating adjacent polygons	383	Concepts	495
Editing features	383	About networks	495
Editing attributes	385	Types of networks	497
Saving work	386	Network analysis	498
Summary	387	The Utility Network Analyst toolbar	499
Chapter Review Questions	388	Generic trace solvers	500
		Utility trace solvers	502
Mastering the Skills	389	Building networks	503
Teaching Tutorial	389	Summary	506
Exercises	406	Chapter Review Questions	507
Skills Reference	407		
		Mastering the Skills	508
CHAPTER 12. MORE EDITING TECHNIQUES	419	Teaching Tutorial	508
Mastering the Concepts	419	Exercises	518
Concepts	419	Skills Reference	519
Using different sketch tools	419		
Changing existing features	420	CHAPTER 15. RASTER ANALYSIS	527
Combining features	421	Mastering the Concepts	527
Buffering features	422	Concepts	527
Topology and shared features	423	Raster versus vector models	527
Summary	425	About rasters	529
Chapter Review Questions	446	Coordinate systems and rasters	530
		Raster analysis	532
Mastering the Skills	427	Boolean map overlay	537
Teaching Tutorial	427	Controlling analysis options	539
Exercises	445	Spatial Analyst and ArcToolbox	542
Skills Reference	446	Summary	543
		Chapter Review Questions	544
CHAPTER 13. WORKING WITH GEODATABASES	459	Mastering the Skills	545
Mastering the Concepts	459	Teaching Tutorial	545
Concepts	459	Exercises	561
About geodatabases	459	Skills Reference	563
Creating geodatabases	460		
Creating feature datasets	461	GLOSSARY	575
Using default values	462	SELECTED ANSWERS	587
Setting up domains	463		
Split and merge policies	464		

Skills Reference List

Chapter 1 ArcCatalog

Starting ArcMap or ArcCatalog	56
Starting ArcToolbox.....	56
Connecting and disconnecting from folders ..	57
Connecting to an Internet service	57
Setting options	57
Viewing the contents of a folder	58
Creating and viewing thumbnails	58
Previewing a layer	58
Previewing a table	58
Using layer properties	60
Searching for data.....	60
Drag and drop files to ArcMap	62
Viewing metadata	62
Creating and deleting files	62

Chapter 2 Basic ArcMap

Starting ArcMap.....	92
Managing toolbars	93
Adding data	93
Saving an ArcMap document	93
Opening an ArcMap document	94
Controlling the Table of Contents	94
Grouping layers for display	95
Using the Zoom/Pan tools	96
Identifying features	97
Setting Map Tips	97
Measuring features	97
Finding features by searching attributes	98
Setting data frame and layer properties	98
Defining symbols for a layer	98
Labeling features interactively	99
Setting the reference scale	101
Labeling features using dynamic labels	102
Converting dynamic labels to annotation	103

Chapter 3 Coordinate Systems

Examining the coordinate system for a layer	135
Setting the map projection of a data frame ..	136
Assigning/modifying coordinate systems in ArcCatalog.....	136
Projecting data from one coordinate system to another	138

Chapter 4 Symbols and Layers

Using the Symbol Properties Editor	171
Creating a map based on an attribute	172
Classifying attributes for a map	173
Modifying the appearance of the legend	174
Creating a map layer.....	175
Creating a map group layer	175

Chapter 5 Tables

Adding or removing a table	203
Opening a table	203
Modifying a table's appearance.....	204
Selecting records using attributes	206
Getting statistics for a field	207
Summarizing on a field	208
Exporting a table	209
Adding or deleting fields	210
Calculating fields	212
Editing fields in a table and saving changes .	212
Creating joins and relates	213
Creating a new table	214
Deleting a table.....	214
Importing Excel Data into ArcGIS	215

Chapter 6 Queries

Setting the selectable layers.....	241
Selecting features interactively.....	242
Selecting features using shapes	242
Clearing a selection	243
Using the Selection Tab.....	243
Selecting by attributes	244
Selecting by location	245
Creating a definition query	246
Changing the selection color/other options ..	247

Chapter 7 Spatial Joins

Performing a spatial join.....	274
--------------------------------	-----

Chapter 8 Overlay

Using tools in ArcToolbox	295
Performing an intersection.....	296
Creating buffers	297
Clipping a layer	298
Appending layers.....	298
Dissolving.....	299
Creating/updating areas or lengths of shapefile features	300

Chapter 9 Layouts

Setting up the map page.....	329
Setting the scale or extent.....	330
Clipping to a layer	331
Composing the data frames	331
Using the Layout toolbar	332
Adding a legend.....	333
Changing the appearance of a legend	334
Adding a scale bar	337
Adding a north arrow.....	338
Adding titles and text.....	338
Adding pictures	338

Chapter 9 Layouts, con't.

Adding neatlines, backgrounds, and shadows	339
Changing map elements	339
Adding graphics to layouts	340
Printing a map	340
Exporting a map as a picture file	341
Creating a graph	342
Creating a report	344
Using a report	346
Creating a map from a template	347

Chapter 10 Geocoding

Creating an address locator	373
Geocoding addresses	374
Reviewing and rematching addresses	375
Rematching a geocoding result	375
Interactive matching	376
Adding x-y data	377
Solving network problems	378

Chapter 11 Basic Editing

Begin an editing session	407
Setting snapping options	408
Selecting features for editing	408
Moving features	409
Rotating features	409
Deleting features	410
Creating new features	410
Using sketch context menus	411
Creating multipart features	414
Creating features with square corners	414
Creating adjacent polygons	415
Using the Attribute Editor	416
Saving changes during an edit session	417
Stopping an edit session	417
Switching to another folder or geodatabase ..	417

Chapter 12 More Editing

Using the sketch tools	446
Modifying a feature	450
Reshaping a feature	451
Flipping a line	451
Mirroring features	452
Dividing a line	452
Splitting lines exactly	453
Moving a feature an exact distance	453
Using Copy Parallel	453
Trimming lines	454
Extending lines	454
Merging features	454
Union of features	455
Intersection of features	455

Clipping features	455
Creating donut polygons	456
Buffering features	457
Editing shared features	457

Chapter 13 Geodatabases

Creating a geodatabase	489
Deleting a geodatabase	489
Deleting feature classes	489
Deleting feature datasets	489
Creating a feature dataset	490
Creating a feature class	491
Importing layers into a geodatabase	492
Creating attribute domains	493
Setting defaults or domains for attributes	494

Chapter 14 Network Analysis

Examining network properties	519
Performing a trace	520
Setting general tracing options	520
Changing the results format	521
Using weights when tracing	521
Viewing flow directions	522
Adding and clearing flags and barriers	523
Finding a path	524
Finding the shortest path	524
Finding connections and loops	525
Tracing upstream/downstream	525
Tracing with accumulation	525

Chapter 15 Raster Analysis

Turning on Spatial Analyst	563
Managing grids	563
Setting the analysis environment	564
Converting between grids and features	565
Reclassifying a grid	566
Calculating cell statistics	567
Calculating neighborhood statistics	567
Calculating zonal statistics	568
Using surface functions	569
Calculating a viewshed	570
Creating a density map	571
Interpolating between points	572
Finding a least-cost path	573