

CHAPTER 2 ONLINE EXERCISES

Objective:

These online activities will introduce you to the use of online dictionaries and online thesauri.

Using the following Online Exercise links, select from the list of Web sites the links that will bring you to different online dictionaries and online thesauri to complete Activity 2.1 and 2.2.

Activity 2.1

1. Select one of the online dictionary Web sites to visit.
2. Key *netiquette* in the **Search** box (some Web sites may use an **Enter Word** box).
3. Print one definition of *netiquette* by clicking on the File menu and selecting Print. Click OK.
4. Search for the definitions of the following computer terms: *flame*, *newbie*, *search engine*, *Internet*, *Internet service provider*, *emoticons*, *computer virus*, and *multimedia*. Some words will have more than one definition; select the definition that best relates to computer jargon. If a term is not listed in the dictionary site you selected, return to the *Business Communication at Work* Web site and select another. Once you've located a word, make a printout of its definition.
5. Write at least one sentence for each word you've looked up for this exercise. Make sure you use the correct word and eliminate any unnecessary words from your sentences.
6. Write your name on the front of the printout, and hand it in to your instructor.

Activity 2.2

1. Select one of the online thesauri Web sites to visit.
2. Key *work* in the **Search** box (some Web sites may use an **Enter Word** box).
3. Find two synonyms for the noun *work*. Make a printout.
4. Find two synonyms for each of the following words: *business* (noun), *rescind* (verb), *worthy* (adjective), and *very* (adverb).
5. Write at least two synonyms for each word you've looked up for this exercise. For each word, which synonym provides the clearest meaning of the word?
6. Write your name on the front of the printout, and hand it in to your instructor.