

CHAPTER 8 ONLINE EXERCISES

Objective:

These online activities will introduce you to the use of e-mail search Web sites and online yellow pages.

Click on Online Exercises. You will see a list of Web site links that will bring you to different e-mail search Web sites and online Yellow Pages. Use these Web sites to complete Activity 8.1 and 8.2.

Activity 8.1

1. Select several e-mail search Web sites to visit.
2. If you have an e-mail address, search for your e-mail address. If you do not have an e-mail address, search for your telephone number.
3. Search for either the e-mail address or telephone number of someone you know.
4. On a sheet of paper, compose a fictional e-mail to a friend describing how successful or unsuccessful you were in finding his or her e-mail address or telephone number. You should also discuss the differences you found in the various e-mail search Web sites. Make sure your e-mail projects a “you attitude” and shows a sincere interest in the reader.
5. Write your name on your paper and hand it in to your instructor.

Activity 8.2

1. Select one of the online Yellow Pages to visit.
2. Choose a business whose address you would like to search. Enter the business’s name, city, state, or ZIP Code to locate the business. Follow the instructions to obtain a map to the business. Some online Yellow Pages may require you to click on a Yellow Pages link before entering the address information.
3. Print the map of the business.
4. On the back of your printout, write a paragraph that provides instructions on obtaining a map through an online Yellow Pages service, or you may write a paragraph about your experience in obtaining the map. Some questions you may want to consider in your paragraph include:
 - a. What information should a person have prior to entering the Web site?
 - b. How difficult was the process of obtaining a map?
 - c. Do you recommend online Yellow Pages or standard Yellow Pages? What are the advantages and disadvantages of each?
5. Write your name on the front of the printout and hand it in to your instructor.