Name _____ Period _____ Date_____

UNIT (**6**) **Databases**   **Project 1**

2 Independent Practice (page 278)

Create Records and Fields

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

Criteria	Student Checklist		Teacher Evaluation
	Completed	Not Completed	Comments
Write down five to eight field names and data types			
Draw a table using a pencil and paper			
Include the records of ten people for the field names and data types you have chosen			
Use correct spelling, punctuation, and grammar			
Edit your table to make sure it is clear and free of any errors			

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