

**Advanced
Excel Lesson****1****Challenge Yourself Project
11 Analyze Donations Data**

Directions: After you have finished your project, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your project.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Opened your Zoo-10 file			
If necessary, turned off the filter from the previous activity			
Used Data Validation to control contribution amounts			
Changed all of the donations that are less than \$30 to \$30			
In your file, identified the number of donations you changed			
Identified the total amount the donations increased after the minimum donation was changed to \$30			
Double-checked your work			
Saved the workbook as Zoo-[your first initial and last name]11			