

PowerPoint Lesson

1

Before You Begin Reflect



Directions: After you have finished the projects, determine whether you have completed the criteria listed in the left column. Fill in the checklist in the shaded columns below and then turn the rubric in to your teacher along with your Word document.

	Student Checklist		Teacher Evaluation
Criteria	Completed	Not Completed	Comments
Completed the Challenge Yourself Projects			
Created a new Word document			
Identified presentation tips that are most useful			
Explained why the presentation tips are the most useful			
Explain how you can use the presentation skills you have learned in school			
Identified the hardest part of writing to an audience			
Proofread and checked spelling in your document			